MOWR SUCCESS TIPS
MOVE ON WHEN READY @ CGTC

New Student Orientation	All new students MUST view! PDF is available at **http://www.centralgatech.edu/studserv/orientation**
Online Wellness Sessions All new students MUST view!	Check your CGTC student e-mail account DAILY during the first week of the semester for instructions on completing: **Haven training.**
CGTC Electronic Resources	**http://www.centralgatech.edu/general/student_technology.html**

	Student Portal https://portal.centralgatech.edu	Username: {first name initial}{last name}{number} Password: Your Date of Birth {MMDDYY}
	myMail https://mymail.centralgatech.edu	Username: {first name initial}{last name}{number} Password: Your Date of Birth {MMDDYY}
	BannerWeb and DegreeWorks https://bannerweb.centralgatech.edu	User Identification Number: {Your Student ID Number} PIN: Your Date of Birth {MMDDYY}
	Blackboard Learn https://centralgatech.blackboard.com *Some online classes use a different platform. Math classes use MyMathLab (course code purchased in the bookstore).*	Username: 35_ {Your Student ID Number} Password: 35_ {Your Student ID Number}

MOWR Coordinators

Houston and Pulaski	Dooly, Peach, and Twiggs	Baldwin, Jones, and Putnam	Bibb, Crawford, and Monroe
Kim Gunn (478) 218-3236 kgunn@centralgatech.edu	Antonio Watkins (478) 218-3709 awatkins@centralgatech.edu	Lindsey Powell (478) 757-3493 lpowell@centralgatech.edu	Kenneth Rozier (478) 476-5160 krozier@centralgatech.edu

Course Policies, Procedures, and Materials	**Course Syllabus:** where you will find course standards/objectives, grading procedures, attendance policy, and other course requirements.	**Course Schedule:** where you will find important dates pertaining to your course (meeting dates, assignment deadlines, and exam dates).	All courses **do not** have the same attendance policies. Know the policy for each course. You can be dropped from a course for failure to attend.
Dropping or Adding a Course	**During the Drop/Add Period:** Usually the first 3 days of the semester, you may drop a course without academic penalty and without being charged. You may add a course in time for financial aid to be adjusted.	**After the Drop/Add Period:** If you are unable to complete a course, please contact your high school counselor and CGTC coordinator immediately. A grade will be assigned for a dropped course (W,WP,WF). Dropping a class affects your pass rate at the college.	**Always see your advisor** before dropping or adding courses to your schedule. It may affect your MOWR eligibility!
Satisfactory Academic Progress (SAP)	**SAP** is based on your academic standing and affects your ability to register for classes and your eligibility to receive MOWR funds.	**Academic standing** is based on your cumulative Grade Point Average (GPA) and your Course Completion Rate. See New Student Orientation or Catalog for more information.	In order to continue to participate in the Move on When Ready program and receive aid, students must maintain a 2.0 GPA and complete 67% of all attempted hours.
If you need help...	**If you are experiencing difficulties in a course**, talk to your instructor or visit the Academic Success Center.	**Visit the Academic Success Center** for tutoring, computer assistance, study skills workshops, and test-taking strategies.	**If you have questions, ASK!** Contact your MOWR advisor.
Disability Services Reasonable accommodations are available to students who identify themselves as having a disability.	**Kashatriya Eason** *Special Populations Director for Baldwin, Bibb, Jones, Monroe, and Putnam Counties* Macon Campus (478) 476-5137	**Donna Dutcher** *Special Populations Director for Crawford, Dooly, Houston, Peach, Pulaski, and Twiggs Counties* Warner Robins Campus A123 (478) 218-3229	Each student is responsible for providing documentation of his/her disability and requesting appropriate accommodations.

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