

## MINUTES

Central Georgia Technical College  
Board of Directors  
Local Board Meeting  
Wednesday, February 8, 2017, 10:30 am - 12:00 pm  
Watson Building Board Room Warner Robins



### In Attendance:

Allen, Ivan; Brown, Brenda; Burks, Deborah; Buzzell, Marsha; Carpenter, Danny; Danzie, David; Davis, Dana; Faircloth, Jimmy; Griner, Andrea; Holloway, Amy; Hutto, Rick; Jackson, Craig; Jones, Carol; Kelly, Janet; Landau, Bob; Lee, Donna; McClure, Tonya; McMichael, Tom; Nester, DeAnn; O'Hara, Mike; Price, Bamee; Quinn, Bonnie; Scruggs, Jeff; Siniard, Michelle; Snelgrove, Brian; Sullivan, Carrie

### Not In Attendance:

Bailey, Karen; Blackmon, Rep. Shaw; Couch, Mike; Hodges, Vernard; Steele, Danielle

#### I. Call to Order

Mr. Danny Carpenter

Chairman Danny Carpenter called the February 8, 2017 meeting to order at 10:35 am on the Warner Robins campus.

#### II. Invocation and Pledge of Allegiance

Mr. Tom McMichael gave the invocation and Mr. Bob Landau led the pledge of allegiance.

#### III. Approval of Minutes

Mr. Danny Carpenter

*The December 9, 2016 meeting minutes were approved as submitted.*

Move: Landau, Bob Second: Price, Bamee Status: Passed

#### IV. Division Reports:

- Academic Affairs Dr. Amy Holloway
- Administrative Services Ms. Michelle Siniard

Ms. Siniard reviewed the College's financial standing as of January 31, 2017. She also presented the current financial standing as compared to the same point last year.

- Adult Education Ms. Brenda Brown

Ms. Brown discussed the Request for Application for State and Federal Funds. CGTC must compete for funds to offer Adult Education services. The RFA is due March 17, 2017.

- Economic Development Ms. Andrea Griner
- Enrollment, Marketing & Public Relations Ms. Janet Kelly
- Facilities & Ancillary Services Mr. Jimmy Faircloth

Mr. Faircloth updated the board on the Crawford County Center which will be transferred to the City of Roberta on July 1, 2017. CGTC will still offer classes at the center.

- Global Initiatives Mr. Rick Hutto

Mr. Hutto announced that a current student was selected for the Gilman Scholarship. The scholarship enables Pell-eligible students the opportunity to study abroad with little out-of-pocket cost to the student. This is the second year CGTC has been eligible and the the second year to be awarded a scholarship.

TCSG signed an agreement with Robert Gordon University in Aberdeen, Scotland for the 2017 Summer Abroad session. CGTC will be running the program for all TCSG schools who are interested.

Our contract has been renewed for a second year with USAID/UMASS in Afghanistan. As a result, Mr. Scruggs and two IT instructors will be spending two weeks in Azerbaijan.

Students from Medellin, Columbia will be returning in June 2017 for and English Language and Cultural Immersion program.

CGTC will be hosting three students from the Joachim Herz Foundation (Germany) for one week. This will be a great way for CGTC to open the door for future opportunities with Germany.

Students from the Gangzhu Civil Aviation College (China) are very interested in sending their cabin crew students here for an intensive training program in Hotel/Restaurant/Tourism management.

One of the Tunisian students has applied to teach at CGTC as an adjunct instructor due to his positive experiences while at the College.

- Institutional Advancement Ms. Tonya McClure
- Institutional Effectiveness Ms. Deborah Burks

i. **ACTION: Perkins Local Application**

***The Perkins Local Application for FY2018 was approved as submitted.***

Move: Danzie, David Second: McMichael, Tom Status: Passed

ii. Student Opinion Survey and Colleague Survey Results - Bonnie Quinn

- Satellite Operations Ms. Dana Davis
- Student Affairs Mr. Craig Jackson
- Technology Mr. Brian Snelgrove

No written report. Will provide an update on the migration of student accounts to Office 365.

- V. President's Report** **Dr. Ivan Allen**
- VI. Old Business** **Mr. Danny Carpenter**
- VII. New Business** **Mr. Danny Carpenter**
- VIII. Meeting Adjourned** **Mr. Danny Carpenter**

The meeting was adjourned at 12:00 pm. The next meeting will be on March 8, 2017 at the Milledgeville Campus.