

# Student Affairs Services

## Career Services

The mission of Career Services is to provide students and alumni with assistance in learning about the world of work, exploring career options, developing job search skills, and locating employment opportunities. This office seeks to assist students with developing strategies and techniques on how to become successful in a competitive and dynamic job market.

Career Services staff offer individual coaching, as well as presentations and workshops on topics such as career exploration, resume development, cover letter writing, and interviewing skills. Career Services also conducts Career Fairs, hiring events, and employer visits to our campuses.

A variety of tools and services are available to students and graduates to help with their career selection and employment search. Virtual Job Shadow is an online career planning and career exploration resource that provides all the tools and resources for charting a career path. Students can visit this [link Virtual Job Shadow's website](#) then click on "New Account" to set up log-in information.

Central Georgia Technical College has partnered with Optimal Resume, a web-based career management program, where students will find a variety of tools to help create, present, manage, and share their professional credentials including resumes, cover letters, portfolios, and websites. Optimal Resume also provides up to date and relevant assistance with interviewing techniques and other job search skills.

The Georgia Career Information System is available online to students and alumni. It offers comprehensive career interest assessments to assist in matching individuals to compatible career paths, as well as information including the latest data on jobs such as working conditions, hiring requirements, employment outlook by geographic area, and ways to prepare for employment.

GAfutures contains information on colleges in Georgia and programs of study offered in a given area of interest. Students can visit the [GAfutures website](#) to learn more.

Career Services staff contact alumni of Central Georgia Technical College upon graduation to obtain feedback on employment outcomes. This feedback is collected to ensure that the college matches educational outcomes with the knowledge and skills required by employers so that our graduates thrive in a competitive job market.

For additional information, visit the [Career Services website](#). Visit the Career Services office on the Warner Robins or Macon campus, or call (478) 218-3764 in Warner Robins, (478) 757-3431 in Macon, or (478) 445-2313 in Milledgeville.

## Special Services

Central Georgia Technical College provides equal opportunities to qualified students with documented disabilities. Assistance is available for students with physical or psychological disabilities or with learning disorders, including but not limited to attention deficit disorder, acquired brain injury, and specific learning disabilities. To receive services, students must self-disclose, request accommodations, and provide documentation that meets the guidelines set forth by the College and by the Technical College System of Georgia. Evaluations submitted as documentation must clearly indicate that a physical, psychological, or learning disorder is present and substantially limits one or more of the major life activities. For all types of disabilities, reasonable accommodations are provided in order to offset as much as possible the effect the disability may have on learning, classroom performance, and testing. Based on the student's documentation and a personal interview, an accommodation plan is developed by a Special Populations Coordinator.

Students with disabilities who wish to request accommodations must contact the Special Populations Coordinator for the student's campus of admission and set an appointment by phone or e-mail to meet with a special populations staff member to begin the documentation approval and academic adjustment process. Services are available on all campuses and will be coordinated by the campus's Special Populations Coordinator.

The Special Populations Coordinator for Central Georgia Technical College's northern region (Bibb, Baldwin, Jones, Putnam, and Monroe Counties) is:

Kashatriya Eason  
CGTC Macon Campus  
[keason@centralgatech.edu](mailto:keason@centralgatech.edu)

The Special Populations Coordinator for Central Georgia Technical College's southern region (Houston, Pulaski, Peach, Dooly, Crawford, and Twiggs Counties) is:

Donna Dutcher  
CGTC Warner Robins Campus  
[ddutcher@centralgatech.edu](mailto:ddutcher@centralgatech.edu)

## Student Activities and Recognition

### GOAL Program

The Georgia Occupational Award of Leadership (GOAL) is an annual honors program jointly sponsored and administered at the state level by the Technical College System of Georgia and the Georgia Chamber of Commerce. The program's purpose is to give proper emphasis to the dignity and importance of technical education in today's world. GOAL candidates represent the new image of Georgia's technical colleges. Students must recognize technical education's critical impact on Georgia's overall economic health,

have a strong work ethic, a dedicated sense of loyalty, and a healthy enthusiasm for promoting technical education in Georgia.

Full-time students who have satisfactorily completed one semester are eligible to be nominated for the GOAL Award. Instructors nominate outstanding students for the local GOAL title. One winner is selected to be the CGTC GOAL representative at the consortium level competition. Consortium winners go on to compete at the state level. The winner of the state competition is chosen based on leadership qualities and serves as an ambassador for technical education.

## **Student Activities**

Central Georgia Technical College encourages students to participate in organizational activities under the supervision of Student Affairs. The College ensures compliance with Title IX regarding all activities. Students must maintain a minimum 2.00 grade point average to be eligible to participate. The following student activities are available to the student body.

### **Titans Athletics**

CGTC is proud to have an intercollegiate athletics program that features men's and women's basketball and men's and women's cross country. The Titans are members of the Division I National Junior College Athletic Association (NJCAA) and the Georgia Collegiate Athletic Association (GCAA).

### **The Wellness Center**

CGTC Wellness Centers are located on the Warner Robins, Macon, and Milledgeville campuses. The facilities are used by CGTC athletes, students, faculty and staff. The facilities have a wide range of exercise equipment.

## **Student Organizations**

### **Alliance of Cardiovascular Professionals (ACVP)**

ACVP has a 40+ year history of service leading the way in representing professionals, supporting credentialing and providing continuing education for advancement. The goals of ACVP are

- To meet the needs of all cardiovascular and pulmonary providers
- To promulgate standards
- To promote recognition of the cardiovascular profession.
- Connecting over 3000 professionals involved in all levels of cardiovascular service (administration, management, nursing and technology) and involved in all specialties (invasive, noninvasive, echo, cardiopulmonary).

### **Lambda Nu**

National honor society for the radiologic and imaging sciences.

### **National Association of Orthopedic Technologists**

NAOT is dedicated to the pursuit of excellence through education of orthopedic technologists, and other related allied health care professionals, and the general public. NAOT believes that the profession of orthopedic technology can only reach full potential and universal acceptance through widespread educational opportunities. Certification of all orthopedic technologists underscores NAOT's commitment to these professional goals.

### **National Technical Honor Society**

The National Technical Honor Society is an educational organization established to honor excellence in workforce education. Membership, by invitation only, is the highest scholastic honor awarded for exceptional performance in this area of education.

### **Phi Beta Lambda**

Phi Beta Lambda (PBL) is the post-secondary equivalent of Future Business Leaders of America and is the largest student leadership organization in the nation. The PBL Club at CGTC is open to all students. There are two chapters - the Warner Robins Chapter and the Macon Chapter to provide greater access to the majority of our students. The focus of the organization is on community service, leadership, and both personal and professional development. As a member, students participate in club fundraisers and community service projects, and serve as officers and committee members/chairs to develop their leadership skills. Additionally, members have the opportunity to compete in regional, state, and national competitions against their peers from other technical colleges as well as 4-year colleges and universities. As a result, students have the opportunity to travel across the state and nation and network with other students and professionals from the business world. Membership dues are required once per year.

### **Sigma Alpha Pi: The National Society of Leadership and Success**

The National Society of Leadership and Success, or Sigma Alpha Pi, is an organization to help facilitate leadership and training to students. Once a month, The Society hosts a video conference with one of the nation's top authors and speakers. Additionally, student members are entered into a national organization which provides training and networking on the campus.

### **SkillsUSA**

SkillsUSA is a national student organization serving more than 264,500 high school and college students and professional members enrolled in training programs in technical, skilled, and service occupations, including health occupations.

### **Student American Dental Hygienists' Association**

The objectives of this organization shall be to cultivate, promote, and sustain the art and science of dental hygiene, to represent and safeguard the common interest of the members of the dental hygiene profession, and to contribute toward the improvement of the oral health of the public.

#### **Student Leadership Council**

The Student Leadership Council (SLC) is an elected body of students and is available to any student selected by the student body. SLC promotes the welfare of the College through democratic practices and procedures, plans student activities, promotes school functions, and provides input to the Vice President of Student Affairs.

#### **Non-Traditional Student Association**

**The Non-Traditional Student Association (NTSA)** will be defined as a student at CGTC who is over the age of thirty, and/or a single parent, and/or a displaced homemaker, and/or has limited English proficiency, and/or is considered economically disadvantaged, and/or is a student with disability, and/or is enrolled in a non-traditional program of study here at CGTC, and is seeking to successfully continue their education while managing the demands and responsibilities of adult life. The student may be full-time or part-time. **New Traditions Support Group (NTSG)** meetings are designed to allow members to meet, discuss, various life/academic concerns, and provide support and networking opportunities with each other, as well as to inform every one of community resources related to particular needs.

#### **Student Ambassador**

An Ambassador is known as an official representative of an organization, and the Student Ambassadors represent Central Georgia Technical College. Duties of the Ambassadors include taking an active role in various college events such as Senior Day, various tours, graduation, student registration, career fairs and other events that help to promote the college. Ambassadors show leadership and are knowledgeable about CGTC, and they assist other organizations on campus as well. Any student enrolled in a certificate, diploma or degree program that is committed to representing Central Georgia Technical College are encouraged to apply. Interested students are required to have a minimum GPA of 2.5 and submit a recommendation letter from a CGTC instructor.